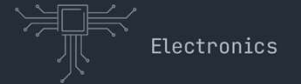




DRS File Transfer Site Guidelines

8/15/2023



Electronics



Helicopters



Aircraft



Cyber & Security



Space



Unmanned Systems



Aerostructures

DRS File Transfer Site



Step 1:


Your sponsor must initiate the request, which will prompt an invitation to register for the File Transfer Account.

Click on the link to register for a new account.

↩ Reply ↩ Reply All → Forward ⋮

Wed 8/16/2023 8:20 AM

Leonardo DRS – File Transfer Invitation

 Leonardo DRS Email Notifications <DoNotReply@drs.com>
To: HappySupplier@winning.com
CC: John.Smith@drs.com

Leonardo DRS – File Transfer Invitation

John Smith has invited you to the Leonardo DRS file transfer site.

If this is your first time, please register for a new account at <https://ExtranetRegistration.drs.com>

When asked for the Leonardo DRS Sponsor, enter the email address of the person who invited you to the portal: John.Smith@drs.com

If you have already registered, please continue on to <https://transfer.drs.com>

Thank you,
Leonardo DRS IT Team

DRS File Transfer Site



Step 2:

Input your information and submit form.

Be sure that the "Work Email Address" is the same address that Received the Welcome email from the previous slide.

The screenshot shows a web browser window with the URL "extranetregistration.drs.com". The page title is "Leonardo DRS - Extranet Registration". The Leonardo DRS logo is at the top. The form is divided into three sections: "YOUR INFORMATION", "YOUR COMPANY", and "Leonardo DRS INFORMATION".

YOUR INFORMATION

- First Name:
- Middle Name:
- Last Name:
- Citizenship:
- Phone Number (Text Enabled):
- Work Email Address:
- Re-enter Work Email Address:
- *Vendors and suppliers must use the email address that Leonardo DRS has on record

YOUR COMPANY

- Company Name:
- Country of Incorporation:
- Physical Address of Company:


Leonardo DRS INFORMATION

- Leonardo DRS Sponsor Email Address:

Are you a US Person (this includes protected status of Green Card or Asylee)? Yes No

Is the company you work for incorporated in the US? Yes No

Are you a Leonardo Employee other than Leonardo DRS? Yes No

I'm not a robot 

Please click to confirm that you are not a robot.

DRS File Transfer Site



Step 3:

Check the box for File Transfer Site

Then Click "Register"

We see you are a new registration.

Extranet

File Transfer Site

To register for new services, check the service(s) above and then click 'Register'

DRS File Transfer Site



Step 4:

Confirmation Screen your registration was successful



Thank you for your information. The Leonardo DRS sponsor will work with you going forward.

[Click here to create another account](#)

DRS File Transfer Site



Step 5:

You will receive an email that your account was created and an attachment with instructions to complete a 4-part verification process.

Follow the instructions in the email link to complete setup/confirm 2-Factor Authentication.

A screenshot of an email interface. The subject is "New Microsoft Azure Account for Leonardo DRS". The sender is "noreply@drs.com". There is an attachment titled "Microsoft Azure Accounts for Leonardo DRS.pdf" (376 KB). The email body contains instructions for setting up a new Microsoft Azure account. It states that the Leonardo DRS Sponsor has already asked for permissions. It lists three steps: 1. Your new username is: [redacted]. Office 365/Federated: Use your work computer password as you will actually be authenticating against your organizations local network. Microsoft Accounts: Use the password you selected when you created your Microsoft Account or reset it here: https://myapps.microsoft.com. 2. Please click the following link to setup/reconfirm 2-Factor Authentication. A long URL is provided for this step. 3. For additional instructions, please review the attached PDF. At the bottom, there are notes regarding Leonardo DRS Extranet credential caching, including warnings about security risks and instructions on how to handle the 'Stay signed in?' prompt. The email ends with "Thank you, The Leonardo DRS IT Team".

New Microsoft Azure Account for Leonardo DRS

noreply@drs.com
To: [redacted]
Cc: [redacted]

Microsoft Azure Accounts for Leonardo DRS.pdf
376 KB

As requested, we have created your new Microsoft Azure Account to be used on:

- Transfer.drs.com

The Leonardo DRS Sponsor has already asked our IT Department to provide the appropriate permissions you will require in Transfer.drs.com. Please contact your Leonardo DRS Sponsor directly should you have any questions about the these permissions.

But first, there are a few configuration items that require your attention:

- Your new username is: [redacted]
Office 365/Federated: Use your work computer password as you will actually be authenticating against your organizations local network.
Microsoft Accounts: Use the password you selected when you created your Microsoft Account or reset it here: <https://myapps.microsoft.com>.
- Please click the following link to setup/reconfirm 2-Factor Authentication
<https://login.microsoftonline.com/redeem?rd=https%3a%2f%2finvitations.microsoft.com%2fredeem%2f%63ftenant%63db9aa9097-4296-4c97-9c1f-6df52c6a89e2%26user%3d52ad7b05-fc77-43bb-9c4c-03cc647622f8%26ticket%3dR%252fPoZYXXVGpxKWbYMMmyRE%252f0D5colO82%252fG0Vp9Htq8%253d%26ver%3d2.0>
- For additional instructions, please review the attached PDF

Notes regarding Leonardo DRS Extranet credential caching:
- Most web browsers (ex. Google Chrome) offer users an 'Auto Sign-in' feature that remembers login and password information. Use of such options presents security risks and is not permitted by DRS when accessing this site.
- The Microsoft keep me signed in (KMSI) technology is authorized by DRS. This option will be presented as a prompt within a Microsoft pop-up window that asks if you would like to 'Stay signed in?'.
- If you answer Yes to the 'Stay signed in' prompt, your 2-factor login will remain valid for 24 hours. After the 24 hour period, you will need to re-login with both factors.
- Second factor authentication methods can be changed by logging into the following site with your DRS portal credentials. <https://myapps.microsoft.com>

Thank you,
The Leonardo DRS IT Team

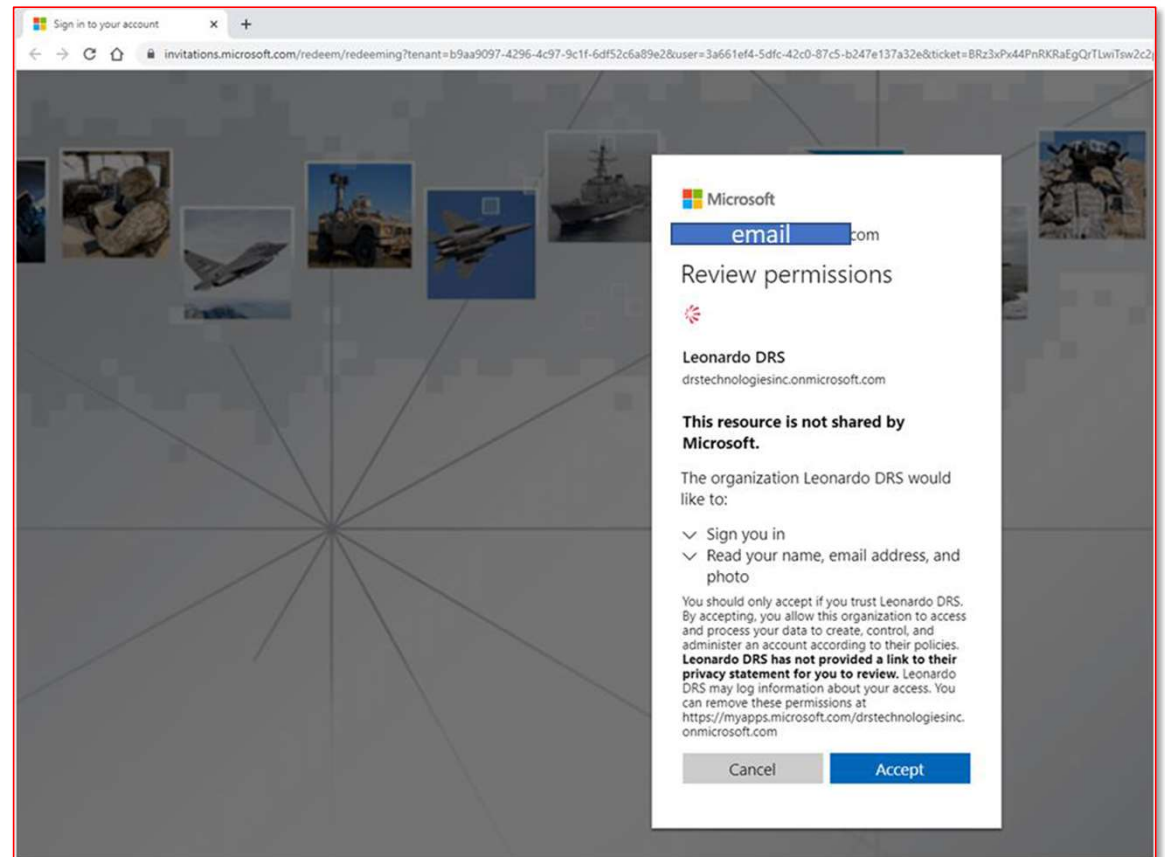
DRS File Transfer Site



Step 6:

Clicking the link will direct you to a “Review Permissions” page.

Click “Accept”.



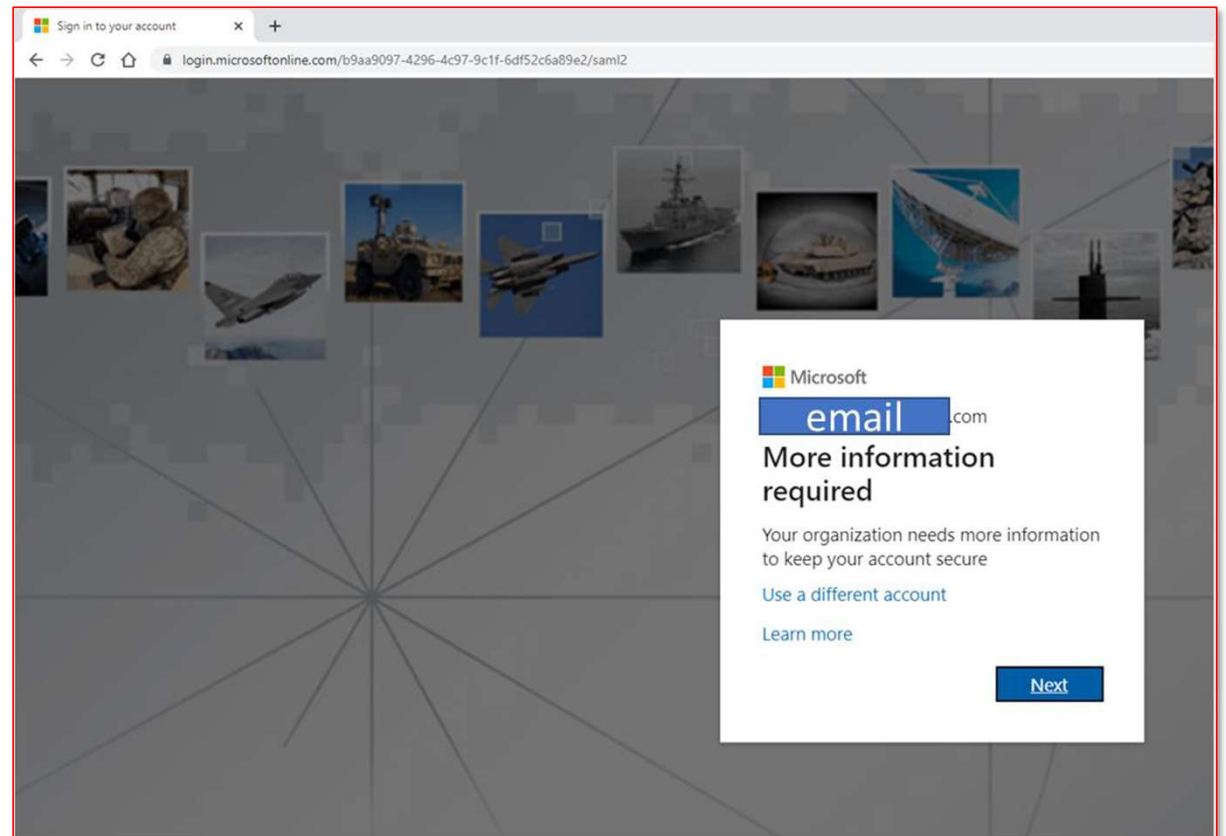
DRS File Transfer Site



Step 7:

As part of the verification process, you will be required to input additional information.

Click "Next."

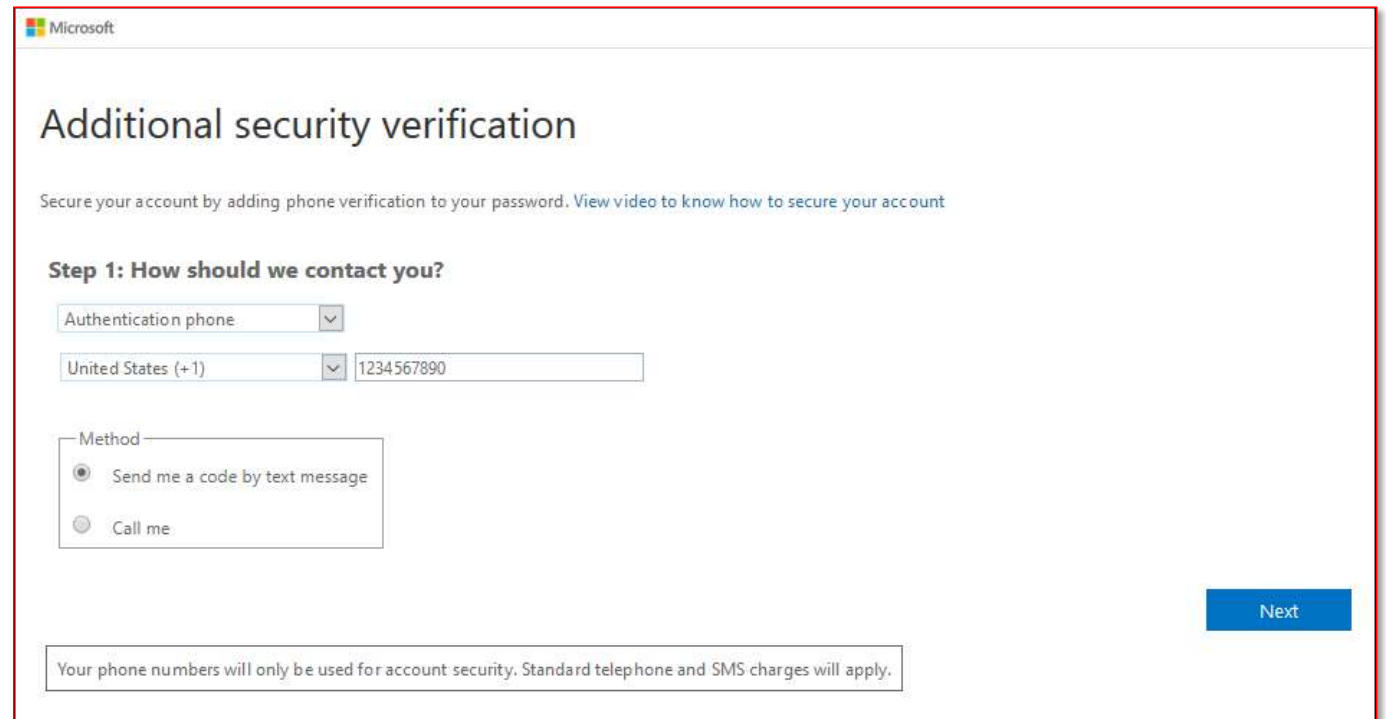


DRS File Transfer Site



Step 8:
Input additional security
verification, and preferred
method to receive
verification code.

Click "Next."

A screenshot of a Microsoft account security verification page. The page has a white background with a red border. At the top left is the Microsoft logo. The main heading is "Additional security verification". Below it is a sub-heading: "Secure your account by adding phone verification to your password. View video to know how to secure your account". The main section is titled "Step 1: How should we contact you?". It contains a form with the following elements: a dropdown menu for "Authentication phone" with a downward arrow; a dropdown menu for "United States (+1)" with a downward arrow, followed by a text input field containing "1234567890"; a "Method" section with two radio button options: "Send me a code by text message" (which is selected) and "Call me"; and a blue "Next" button in the bottom right corner. At the bottom of the page, there is a small text box that reads: "Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply."

DRS File Transfer Site



Step 9:
Input verification code
received and click "Verify."

Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

Step 2: We've sent a text message to your phone at +1 [redacted] [redacted]

When you receive the verification code, enter it here

575194 

Cancel

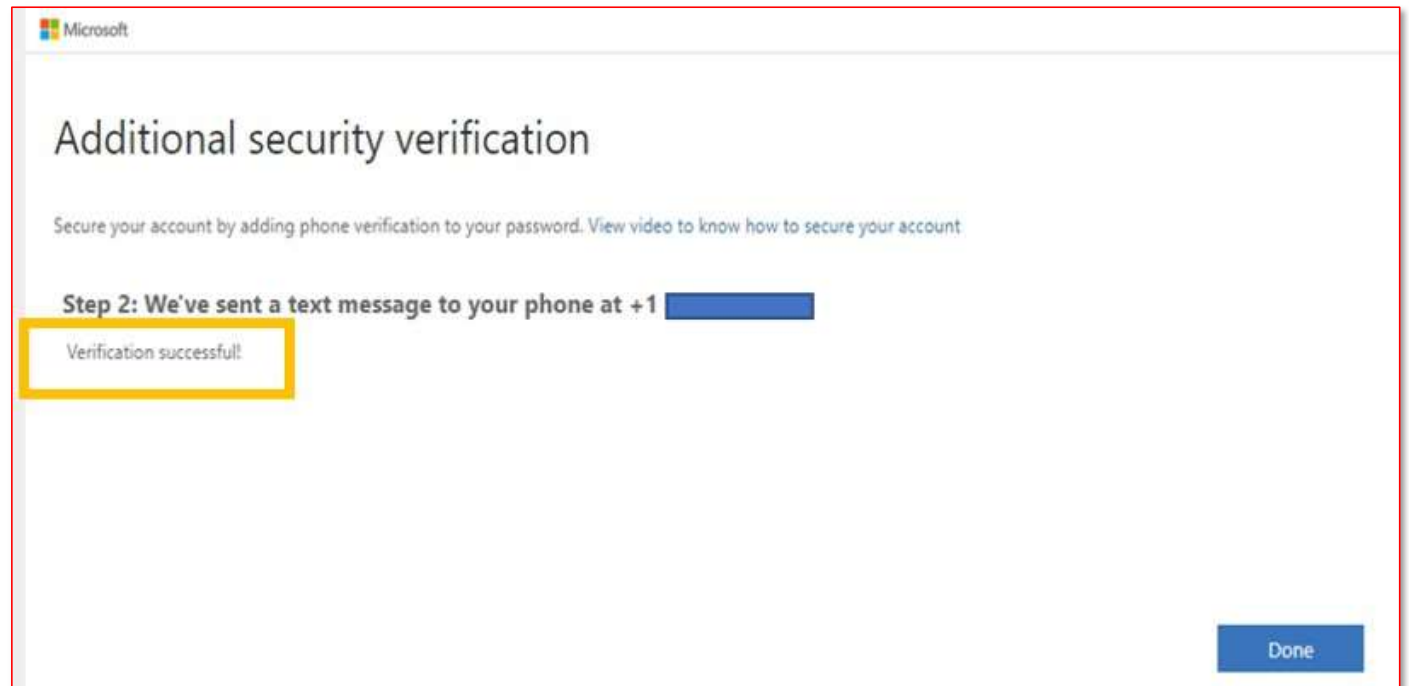
 Verify

DRS File Transfer Site



Step 10:
Confirmation that your
Verification was Successful.

Click "Done."



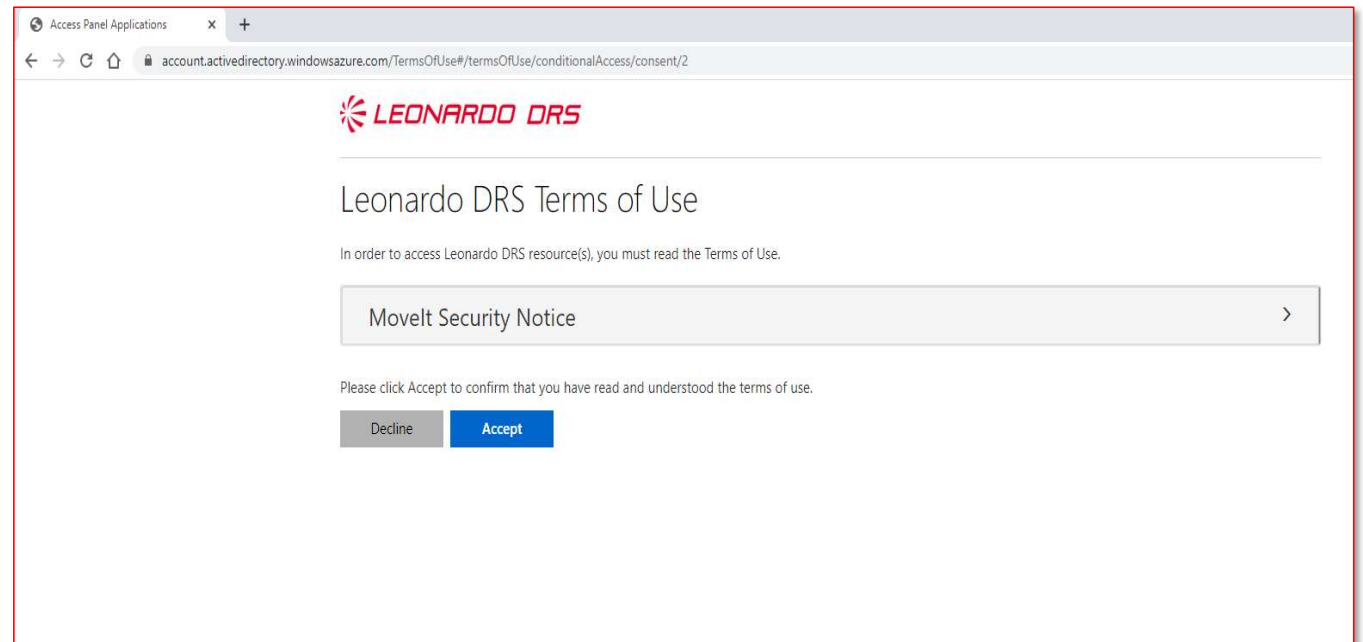
DRS File Transfer Site



Step 11:

Once successful verification is complete, you will be directed to review the Leonardo DRS Terms of Use.

Review, then click, "Accept."



DRS File Transfer Site



Congratulations!

Successful completion of the registration and verification process will complete the process to access the File Transfer site!

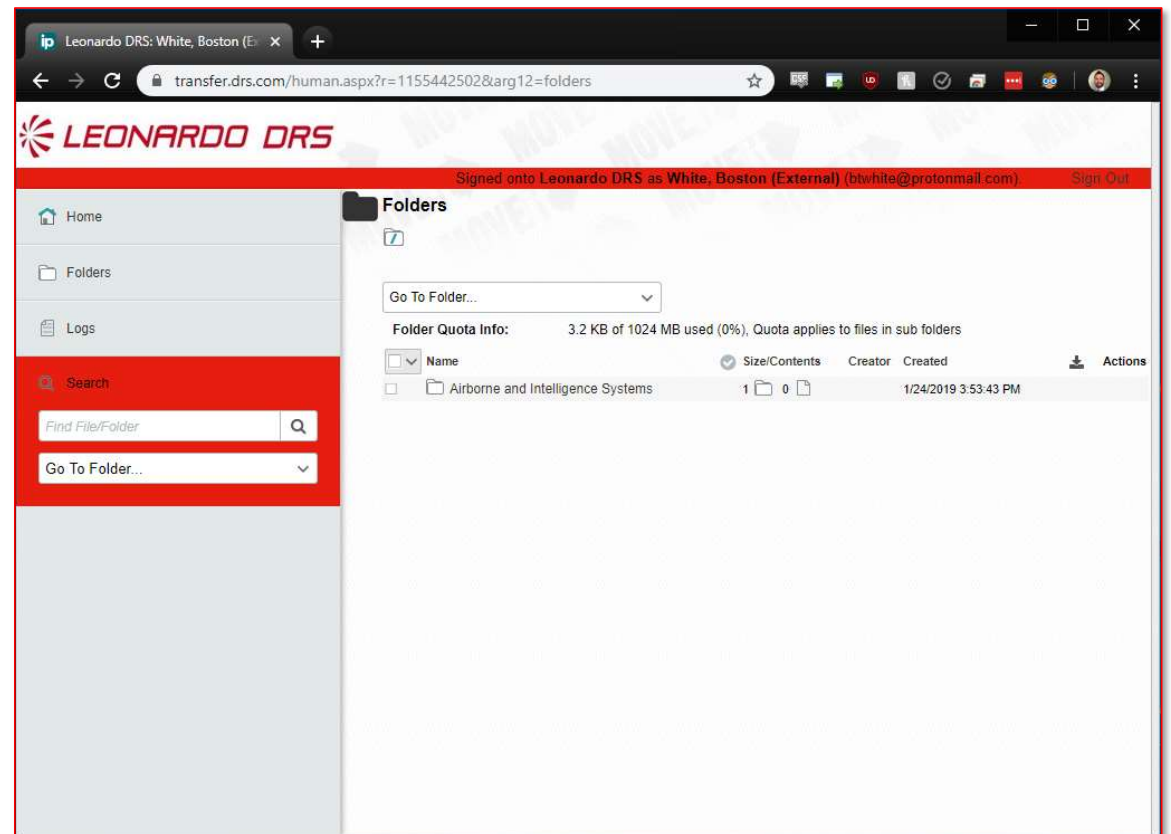
A screenshot of a web browser displaying the Leonardo DRS File Transfer Site. The browser's address bar shows the URL "transfer.drs.com/?rd=1&orgid=6696". The page features a red header with the Leonardo DRS logo on the left and a "Signed onto Leonardo DRS as Laena Burns (laena.burns@rhinestahl.com) Sign Out" notification on the right. A green checkmark icon and a message "Welcome to Leonardo DRS! Please watch this area for important messages." are visible. Below this, a "Security Notice" is displayed, followed by a "Recent Downloads" section. On the left side, there is a navigation menu with "Home", "Folders", and "Logs" options, and a search area with a "Find File/Folder" input field and a "Go To Folder..." dropdown menu.

DRS File Transfer Site



Navigating the DRS File Transfer Site

- Upon logging in, you will only see folders that you have been given access to.



DRS File Transfer Site

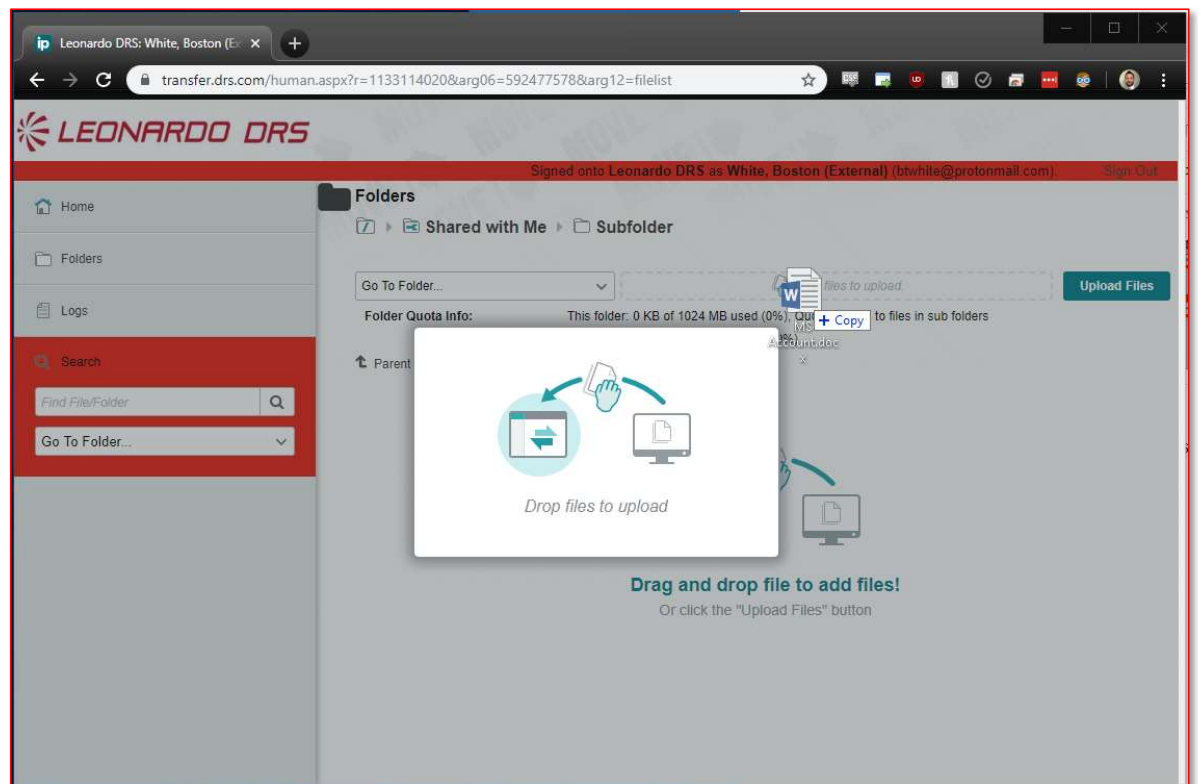


Uploading Files

There are two ways to upload files.

Note: not all non-DRS personal will have the ability to upload documents.

Option 1: Drag and Drop: Drag file(s) onto the page to upload them.



DRS File Transfer Site

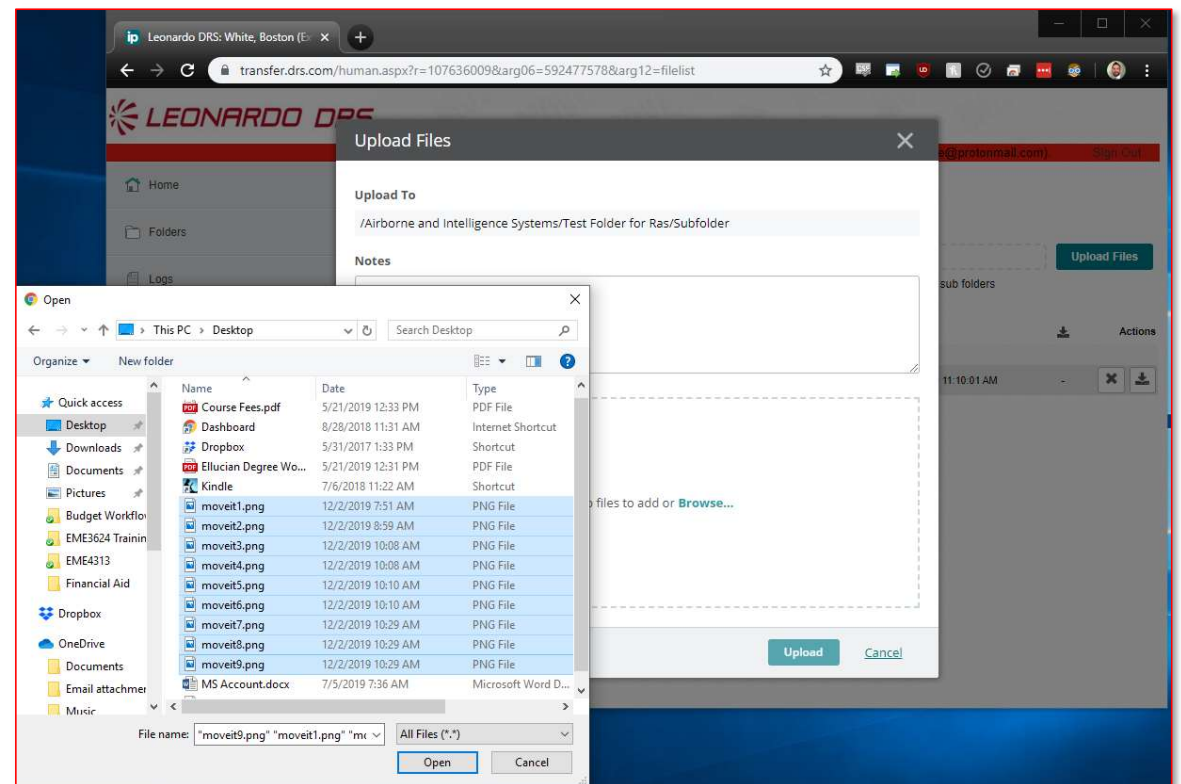


Uploading Files

There are two ways to upload files.

Note: not all non-DRS personal will have the ability to upload documents.

Option 2: Use the upload wizard by click on **Upload Files** (located on the right side of the page). From there, you can drag and drop or select **Browse...** to open a Windows Explorer window and select multiple files.



DRS File Transfer Site



Downloading Files

There are three ways to download files.

Option 1: Click the file you want to download and choose **Download**.

A screenshot of a web browser displaying the Leonardo DRS file transfer interface. The browser's address bar shows the URL: transfer.drs.com/human.aspx?r=993594545&arg06=592477578&arg07=628693870&arg11=1... The page header includes the Leonardo DRS logo and a status bar indicating the user is signed in as "White, Boston (External) (btwhite@protonmail.com)". The main content area shows a file named "MS Account.docx" (ID # 628693870) under the "Shared with Me" section. Below the file name, there are "File Actions" buttons: "Download" (highlighted in green), "Delete", and "Rename". The "File Information" section provides details: "Uploaded by White, Boston (External) (btwhite@protonmail.com) at 12/2/2019 11:10:01 AM from 70.184.45.235 via Chrome Browser 78.0.3904.108". It also states "File Size: 4,266,410 bytes # of Downloads: 0" and "Integrity Verified: Yes" with a note that a SHA-1 hash was used for verification. The "File Log" section contains a table with the following data:

Time/Date	User	Action
12/2/2019 11:10:01 AM	White, Boston (External)	Uploaded file "MS Account.docx" from 70.184.45.235; integrity verified; upload took 14.653 seconds (291,163 bytes/second)

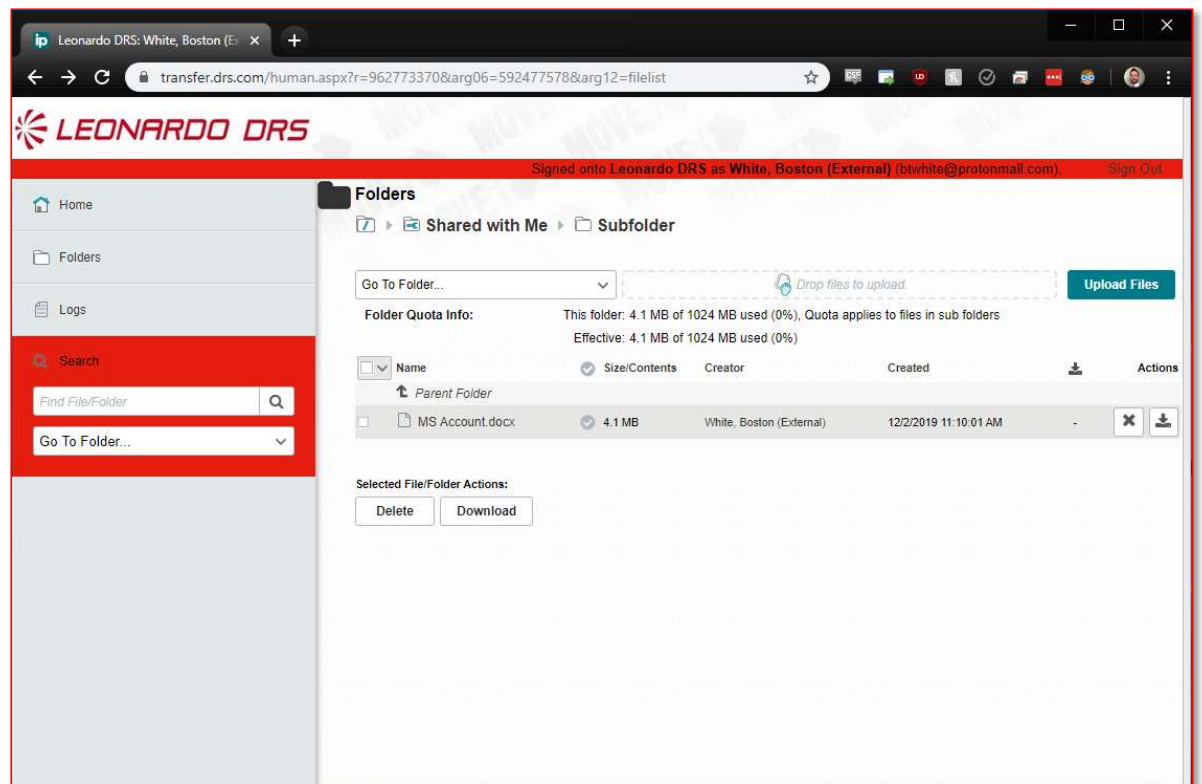
DRS File Transfer Site



Downloading Files

There are three ways to download files.

Option 2: Click the **download icon** associated with the file you want to download (located on far right of file).



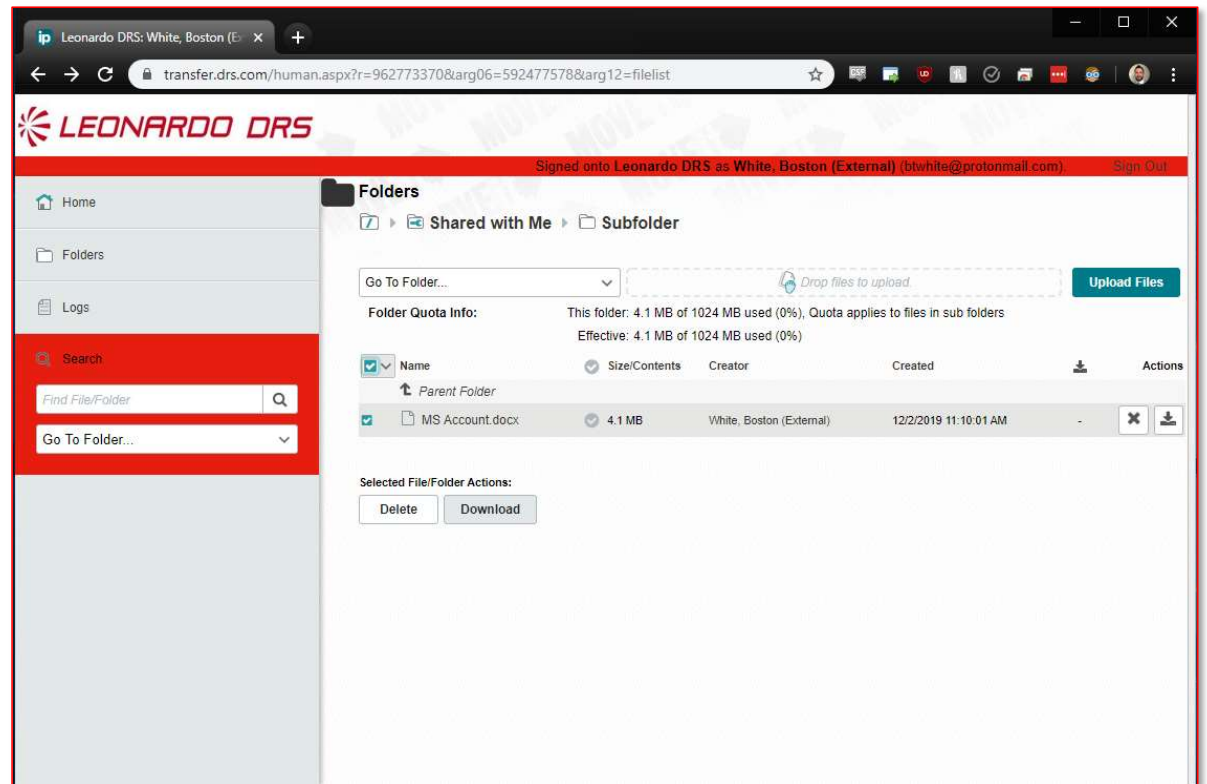
DRS File Transfer Site



Downloading Files

There are three ways to download files.

Option 3: Select all the files you want to download using the checkboxes, then select **Download**.





THANK YOU
FOR YOUR ATTENTION

leonardodrs.com

